

APPENDIX F

Dear Marian

Thank you for all the work you do with the Caterham Community Association in Caterham High Street. I know it is really appreciated by many people.

To be able to have such a wonderful facility, available to so many people is a real benefit to our local community. I am truly glad that you are still functioning after the Covid 19 pandemic of the past 16 months

As chairman of one of the largest organisations in the area I am delighted that we are able to use it on a regular basis.

I also know there are other facilities available such as the Soper Hall in Caterham Valley which I help run, but they are completely different with the style and facilities that they offer. The Caterham Community association has many assets that we and other halls don't have including a stage with lighting and a decent kitchen.

I understand that your lease is due for renewal and I trust that Tandridge District Council will look favourably on you and grant you a further period without increasing your costs, keeping it affordable for the local residents and organisations

Yours faithfully

Andy Parr M.B.E.
Chairman

Caterham Festival 2022
29th May – 26th June

info@caterhamfestival.org supported by





To Whom it may concern,

Caterham Community Centre has been the sole teaching venue for Caterham Performing Arts for over 40 years since the school changed hands and was passed from its previous owner. Over this time Caterham Performing Arts has served hundreds of local school children who live in Caterham and has provided them with a quality dance education. At present we currently have approximately 200 students who rely on us to educate them in the performing arts. Unfortunately main-stream schools do not provide the arts as part of their education and so small schools like ours who are based in venues such as Caterham Community Centre provide the only opportunity for children to experience dance, acrobatics, singing and drama.

In the last 6 years we have also started Caterham Allstars Cheerleading Academy at the community centre which now provides the area's only cheerleading programme. This new addition to the community centre has benefitted so many more children in our community and has provided them with a new team sport where they are able to build new friendships, increase their confidence with others in addition to providing much needed exercise.

Caterham Community Centre you see is not just a venue that we hire. It's a home away from home where both children and adults can come to see familiar faces each day. Each child and adult we teach has a different story – some are having a hard time at school, some are struggling at home and some are just struggling with life itself. The community centre plays such an important role in their life as it's a constant for them. They know that they can come to our classes and know that for a few hours each day they can escape the problems that are present for them.

Without the use of Caterham Community Centre we cannot provide the children and adults of Caterham On The Hill with a quality performing arts education, cheerleading programme and home away from home. We would be unable to provide the community with such beneficial classes that they have come to rely on particularly in these uncertain times.

Our community centre brings together people who inspire each other. It stands as a long-term investment in our community. Beyond the bricks and mortar, Caterham Community Centre is transformed by the energy and passion of the people who visit — the hirers, the volunteers, the parents and most importantly the children.

Kind Regards,

Rebecca

(Principal of Caterham Performing Arts & Programme Director of Caterham Allstars Cheerleading)

RACHAEL *reynolds* S C H O O L O F D A N C E

The Caterham Community Centre has been a very familiar venue to me for as long as I can remember. It was where I took my first dance class at 4 years old and where I continued to attend dance classes for 24 years as the school passed from hand to hand. In 2018 I was lucky enough to take over from the owner at the time and rebrand it as my own. I have now been running Rachael Reynolds School of Dance from the Community Centre ever since and it will always have a very special place in my heart. The Community Centre is where my dance school is based and unfortunately the availability of venues suitable for classes like ours in the local area is extremely low. The loss of this venue to my dance school would be the loss of around 200 of my students who attend their dance classes there every week.

My dance school is only 3 and a half years old and since launching it I have worked extremely hard to establish our place in the performing arts sector of Caterham. Teaching children how to improve their singing, dancing and acting skills is only one part of what we do. The main goal we have as a school is to increase our student's confidence to help them in their every-day lives. The Community Centre is well known as one of our permanent venues and has become part of ours and our dance school family's weekly routines. Running a small business has its struggles and there are only a few things we can rely on, one of them being that we have the support from the local council in order for us to enhance and engage our community. I feel that what my business promotes benefits our community by providing an activity for children and young adults which in turn keeps them fit and healthy, teaches them discipline and guides them into the next steps of their lives. Without the use of The Community Centre we lose our ability to do all of this.

As a community based Dance School we rely on affordable local venues such as The Caterham Community Centre to function. My team and I work so hard every week to plan and provide the best possible classes for the children and young adults of our community but when something as simple as our venue is taken away from us it leaves us completely vulnerable and unable to continue doing what we do. It has taken me 3 and a half years to build my school to what it is today and that is despite the struggles we have faced due to Covid over the past 18 months. The Community Centre is more than just a venue to me, it is part of the foundations of my whole career and business and a venue I only want to expand my hiring hours and relationship with over the coming years.

Kind regards,

Rachael
(Principal of Rachael Reynolds School of Dance)



Nicky Zuaiter

**Marian Tait
Caterham Community Association**

25/08/21

Dear Marian,

Re: Caterham Community Centre Hall Hire

I hope that the Caterham Community Association are successful with their lease renewal & grant subsidy application.

As you are aware, I run six classes at Caterham Community Centre for adults over the age of 50 years. These classes are very popular, especially because the style of dance does not require a partner. Many retired people come regularly to the classes because not only is it a good way for them to keep fit but it is also a fantastic way for them to make friends. Since opening the class some years ago, its popularity has gone from strength to strength, and I have had to add more classes to accommodate everyone.

The class has physical, mental, and emotional benefits for this group. It provides low impact aerobic exercise whilst engaging in a social activity. Many friendships have been formed. They love the music. It stimulates the mind which has been proven to lower the risk of dementia. The people who attend the classes really enjoy them so much.

The location is easily accessible both by public transport and by car, with free parking nearby which is especially important for this group of people.

I can offer classes at affordable rates because the hall hire charges are not too high. This is very beneficial because our customers are retired. If the hire charges were to increase, it would sadly not be financially viable for our classes to continue.

As well as the weekly dance classes, we continue to hold our charity fund raising evenings each year and have raised thousands of pounds for various charities over the years. If the hall hire costs increase we will no longer be able to run these events.

I hope that you will be successful in renewing the lease and qualifying for a rent grant subsidy so that the groups that use Caterham Community Centre for different activities can continue to do so.

Kind regards,

Nicky Zuaiter

CATERHAM COMMUNITY ASSOCIATION

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INCOME & EXPENDITURE ACCOUNT FOR THE 12 MONTHS ENDING 31st DECEMBER 2020

	A/C Ref	Note	2020 £	2020 £	2019 £	2019 £	2018 £
Income							
Hire charges	F01/S03		11,986		20,872		20,569
Interest	F01/S02		4		4		5
Covid Support:Government	F01/S01	1	10,000		0		0
Subscriptions	F01/S01		16		30		30
Fund raising	F01/S03		108		0		0
Donations	F01/S01		100		102		471
Total Income				22,213		21,008	21,065
Expenditure							
Covid Related Equipment	F01/S10		2,008		0		0
Repairs & Maintenance	F01/S10		5,221		1,938		2,031
Electrical Repairs	F01/S10		0		0		0
Boilers	F01/S10		0		7,768		0
Refurbishment of Floor/Doors/Windows	F01/S10		0		0		0
Plumbing	F01/S10		0		192		0
Fire Appliances	F01/S10		280		799		900
Utilities/Telephone	F01/S10		3,626		5,966		5,313
Carstaker	F01/S10		2,996		3,605		3,012
Cleaning materials	F01/S10		633		316		500
General rates	F01/S10		151		602		692
Insurance	F01/S10		3,790		3,228		4,478
Postage & Stationery	F01/S10		66		194		246
Licence & Rent: TDC	F01/S10		704		1,326		382
Depreciation	F01/S10	2	367		367		367
Total Expenditure				19,713		26,281	17,802
Deficit/Surplus for the year							
-Being (Decrease)/Surplus in Accumulated Fund				2,500	-5,273	3,263	

The notes on page 3 form part of these accounts.

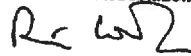
CATERHAM COMMUNITY ASSOCIATION
BALANCE SHEET AS AT 31st DECEMBER 2020

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	A/C Ref	Note	2020 £	2019 £	2019 £	2019 £
Fixed Assets						
Tangible Assets						
Tangible Assets	FO4/BO2	3		1,232		1,599
Current Assets						
Debtors						
Cash at Bank & in Hand	FO4/BO6	4	5,011		6,595	
	FO4/BO8	5	<u>13,102</u>		<u>8,445</u>	
			18,113		15,040	
Creditors						
Amounts due in 1 year	FO4/B10	6	(555)		(349)	
Net Current Assets/Liabilities	FO4/BO9			17,558		14,691
Total Assets less Current Liabilities	FO4/B12			18,790		16,290
Represented by						
Accumulated Fund for prior years				16,290		21,563
- Decrease/Increase for Current year				2,500		-5,273
Accumulated Fund at year end.	FO4/B18			18,790		16,290

Mrs M. Tait: Hon Treasury

I certify that the above Balance Sheet and accompanying Income and Expenditure Account have been prepared in accordance with the books and vouchers of the Association.



Peter E. Cook Independent Examiner
18th March 2021

CATERHAM COMMUNITY ASSOCIATION

Notes to the Accounts

Introduction

The accounts have been prepared under the historical cost convention

1 Covid Grant - Government

£10,000 Non-refundable grant was received in this fiscal.

2 Depreciation

The amount charged in these accounts relates to Furniture & Catering equipment, 4 tables and 50 chairs were purchased in June 2017.
(See also note 3)

3 Tangible Assets

	Catering Equipment	Furniture Fittings	Total
	£	£	£
Cost			
At 31st December 2019	2,279	8,471	10,750
Additions during this year	0	0	0
At 31st December 2020	2,279	8,471	10,750
Depreciation			
At 31st December 2019	2,279	6,872	9,151
Charge for this year		367	367
At 31st December 2020	2,279	7,239	9,518
Net Book Value			
At 31st December 2019	0	1,599	1,599
At 31st December 2020	0	1,232	1,232

The Association owns other sundry items of Furniture and Equipment which have been fully depreciated in earlier years. The current worth does not justify a revaluation.

4 Debtors

	2020	2019
	£	£
Amounts due from hirers - (Recd Jan-Mar 2020)	4,695	6,930
Prepayments (Rates, Insurance, Licences)	416	1,238
	<u>5,011</u>	<u>8,168</u>

5 Cash at Bank and in Hand

Cash at Bank - Treasurers Account Lloyds	844	1,317
Cash at Bank - Instant Account Lloyds	12,288	7,128
Cash in Hand - Hon Treasurer	0	0
	<u>13,102</u>	<u>8,445</u>

6 Creditors (Amounts due in 1 year)

Hire Charges in advance	0	0
Subscriptions	0	0
Accruals: Utilities.	566	349
	<u>566</u>	<u>349</u>

7 Status of the Association

The Association is a registered charity, No.304991. It is exempt from United Kingdom taxation.